



B. E. C. E. C., INC.

Bambi Day Care Centers

1981 Homecrest Ave, Brooklyn, NY 11229

Tel: (718) 645-7010, Fax: (718) 627-5192

UPK REGISTRATION INSTRUCTIONS

- To register go to <https://www.myschools.nyc/en/> or visit <https://bambidaycarecenter.com/universal-pre-k-program/> and click on "Online Registration"
- Create your account by entering your first name, last name, valid email, and password. Click Next.



Let's get started by setting up your MySchools account. It won't take long.

Create your account:

This will be your login (or username)

Must be at least 8 characters.

Next



Already did this? [Log in here.](#)

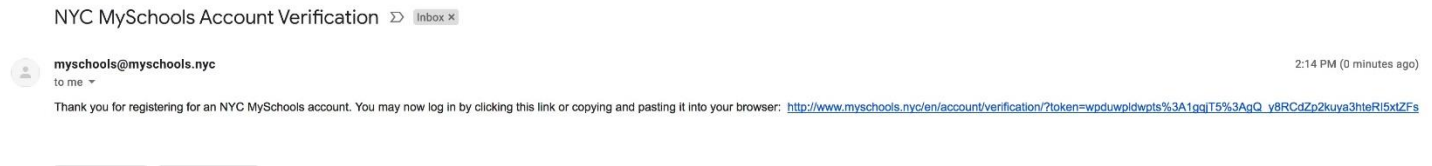
- The following message will appear. Please wait about 15 to 30 minutes before a verification email arrives.



Check your email for a message from MySchools. Click on the verification link to access your account. If you don't receive an email, click the Resend button below.

Resend

- Open the email and click on the link provided



- The following screen will appear. Your first and last name along with your email will appear on the screen. Please fill out part 2 by entering the phone number where you may be reached. Entering the second number is optional.

Welcome, First!

We have just a few more questions. All fields are required unless marked as optional.

1 First Last
lenabambi@gmail.com

2 Contact Info

What is the best phone number where we can reach you?

(555) 555-5555

Secondary phone number:

(555) 555-5555 (optional)

- In part 3, please fill out your home address. Please note, only children residing within NYC area are eligible for the UPK program. Do not click “I’m in temporary housing” checkbox unless you reside in a shelter.

3 Mailing Address

☐ I am in temporary housing.*

Where do you receive mail?

Street address or P.O. box

Apartment, suite, unit, building floor, etc. (optional)

**Temporary housing includes transitional shelters, domestic violence shelters, and families who live with others due to loss of housing or economic hardship.*

- Pick a language in which you want to receive further information from the Department of Education.

4 Language

We offer all of our communications in 10 languages.
Which language do you prefer?

☐ العربية

☐ বাংলা

☐ 中文

☒ English

☐ Le Français

☐ Kreyòl Ayisyen

☐ 한국어

☐ русский

☐ Español

☐ اردو

- The following screen will appear. Click “Add a child”

Dashboard

To get started on applications, add your children below.

Helpful hint: Add all your children before submitting any applications, even if they're not applying to school this year or attend a non-public school. Many NYC schools give an admissions priority to siblings.



- Select “NYC residents born in 2019-2014, currently in grade 1-3, or who have not attended school yet” and click Next

Let's add a student to your account, First

Does your child currently attend school in NYC? What grade are they in? Let us know below, and we'll get you on your way.

- ☐ NYC residents currently in grades 4-11
- ☒ NYC residents born in 2019 – 2014, currently in grades 1-3, or who have not attended school yet

*Students who recently moved to NYC, who need to be enrolled **right now** should visit a [Family Welcome Center](#) for information on enrollment.*

Next

- Start filling out your child’s information. Please note: The Student ID field is optional and should be left blank.

1 Student's Name

What is the student's full, legal name?

Student's first name

Student's last name

If you know their Student ID, enter it here. It's OK if you don't!

Student ID (optional)

- From the drop-down menu, select your child’s month, day and year of birth. Select where your child is currently placed. If your child is currently in Bambi Day Care or any other private day care, please select Private/parochial School. If your child is currently not attending any day care, please select “My child is not enrolled in school.”

2 Age & School Info

When were they born?

--- ▾ --- ▾ --- ▾

What type of school do they attend?

☐ NYC public school (including charter schools and all programs that offer public 3-K and pre-K)

☐ Private/parochial school

☐ My child is not enrolled in school

- Follow the next step **ONLY** if your child is currently enrolled in a day care. From the drop-down menu, select the appropriate grade level which is 3-K. Enter the name of the day care your child currently attends. For those parents whose children are currently in Bambi Day Care, the selection should be:

1981 Homecrest location	21KACI: Bambi Day Care
2121 Bragg Street location	22KCEI: Bambi Day Care II
2114 Brown Street location	22KBQQ: Bambi Day Care III
405 81 Street location	20KBBB: Bambi Day Care IV

What type of school do they attend?

☐ NYC public school (including charter schools and all programs that offer public 3-K and pre-K)

☒ Private/parochial school

☐ My child is not enrolled in school

What grade are they in right now?

3-K

What school do they currently attend?

21KACI: Bambi Day Care

- Select child's gender

3 Sex

What sex are they on their birth certificate?

This information is required by New York State and does not impact their ability to participate in the admissions process.

- ☐ Female
- ☐ Male

- Make sure the home address you have entered is correct

4 Residential Address

Your child's address will be the same as your account's home address. To change that address or temporary housing status, visit [Account Settings](#).

2937 86 STREET, BROOKLYN, NY 11223

I am not in temporary housing. *

**Temporary housing includes transitional shelters, domestic violence shelters, and families who live with others due to loss of housing or economic hardship.*

Please note this address is just an example. Your screen must reflect your home address.

- In case your child has a physical disability that requires handicap access, please specify what exactly your child needs. In case no disability is present select “no”. Please note: for the purpose of this question, hearing, vision and temporary disabilities do not qualify.

5 Accessibility

Does your child have an accessibility need? Choose the best response from the options below.

If your child has a physical impairment that makes it difficult to stand, walk, and/or use stairs, your child may require an accessible school.

Please note that if your child requires an accessible school, you must provide documentation of accessibility need from a licensed doctor or 4410 provider. Someone from the DOE will contact you to request this documentation.

For the purposes of admissions, the following conditions are NOT considered an accessibility need:

- ☐ Vision impairments
- ☐ Hearing impairments
- ☐ Temporary conditions (for example, a broken leg)

☒ No

- ☐ My child requires access to an elevator because my child uses a wheelchair (full- or part-time).
- ☐ My child requires access to an elevator because my child uses a walker or other mobility device (full- or part-time).
- ☐ My child requires access to an elevator because it is impossible or very difficult for my child to use stairs.
- ☐ My child requires extra time and/or assistance to use stairs, but does not require access to an elevator.
- ☐ My child has been diagnosed with a serious condition that may limit his or her mobility in the future, but currently does not require access to an elevator.

- Click Submit

Submit

- Click Go to Dashboard

Thanks First, First has been added to your account!

Return to your Dashboard to view any available applications.

Go to Dashboard

- Click Get Started

First Last
In 3-k at 20KBBB: Bambi Day Care Iv
Pre-K for All
Due 03/15/2019

[Edit Profile](#)
Get Started

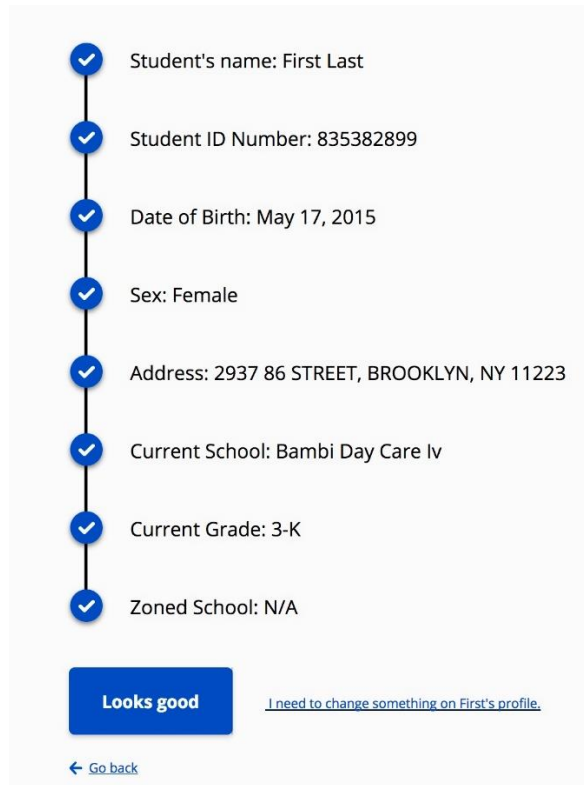
- Click Next

Click Next to begin your pre-K application.

Next



- Verify that the information is correct. Click Looks good to continue or “I need to change something...” in case you need to make any changes.



A vertical checklist of student information items, each preceded by a blue circle with a white checkmark. The items are: Student's name: First Last, Student ID Number: 835382899, Date of Birth: May 17, 2015, Sex: Female, Address: 2937 86 STREET, BROOKLYN, NY 11223, Current School: Bambi Day Care Iv, Current Grade: 3-K, and Zoned School: N/A. Below the list is a blue button labeled 'Looks good' and a link labeled 'I need to change something on First's profile.'. At the bottom left is a link labeled 'Go back' with a left-pointing arrow.

✓ Student's name: First Last

✓ Student ID Number: 835382899

✓ Date of Birth: May 17, 2015

✓ Sex: Female

✓ Address: 2937 86 STREET, BROOKLYN, NY 11223

✓ Current School: Bambi Day Care Iv

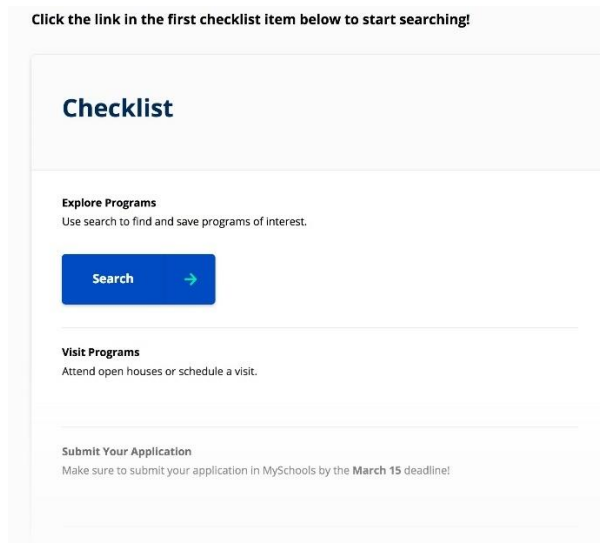
✓ Current Grade: 3-K

✓ Zoned School: N/A

Looks good [I need to change something on First's profile.](#)

[Go back](#)

- Click Search



A checklist titled 'Checklist' with three items: 'Explore Programs' (with a subtext 'Use search to find and save programs of interest.' and a blue 'Search' button with a right-pointing arrow), 'Visit Programs' (with a subtext 'Attend open houses or schedule a visit.'), and 'Submit Your Application' (with a subtext 'Make sure to submit your application in MySchools by the March 15 deadline!').

Checklist

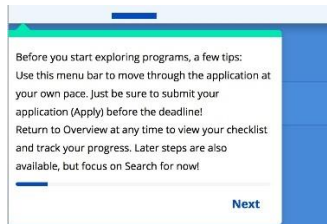
Explore Programs
Use search to find and save programs of interest.

Search →

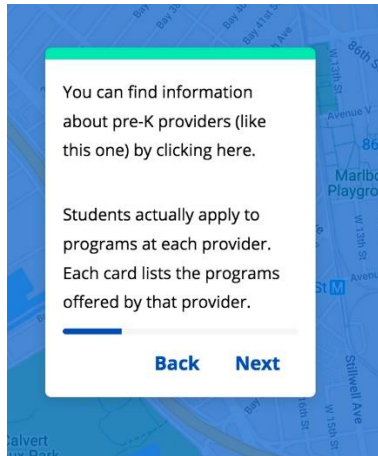
Visit Programs
Attend open houses or schedule a visit.

Submit Your Application
Make sure to submit your application in MySchools by the **March 15** deadline!

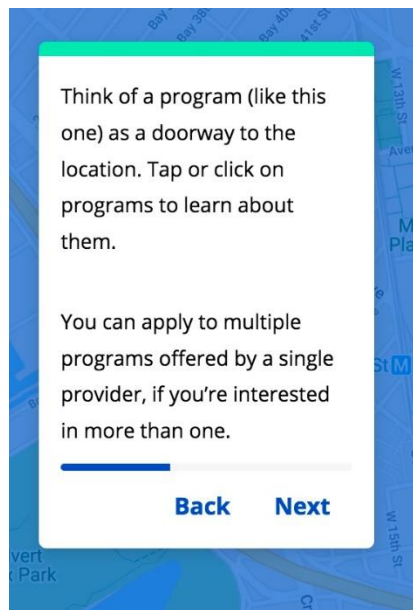
- Click Next



- Click Next

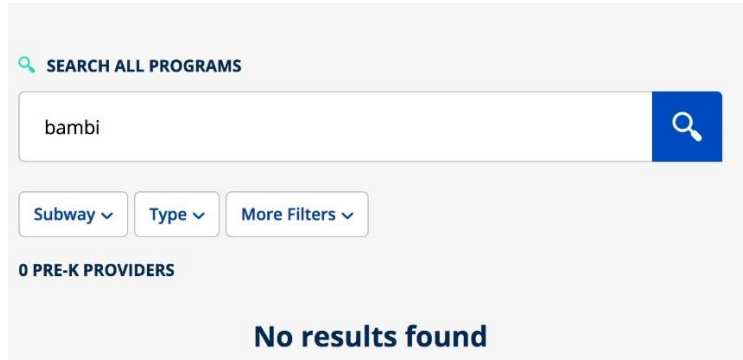


- Click Next



- Type in “Bambi” in the search field. Select one of the following, depending on your first choice:

1981 Homcrest location	21KACI: Bambi Day Care
2121 Bragg Street location	22KCEI: Bambi Day Care II
2114 Brown Street location	22KBQQ: Bambi Day Care III
405 81 Street location	20KBBB: Bambi Day Care IV



SEARCH ALL PROGRAMS

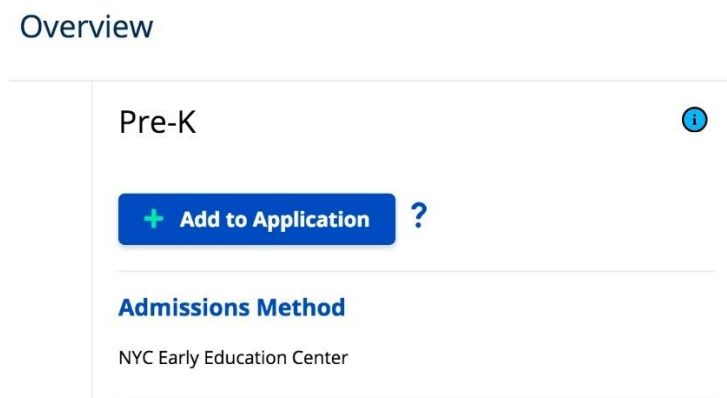
bambi

Subway ▾ Type ▾ More Filters ▾

0 PRE-K PROVIDERS

No results found

- Under Overview, click Pre-K. The “Add to Application” button will appear. Click on: “Add to Application.”



Overview

Pre-K ⓘ

+ Add to Application ?

Admissions Method

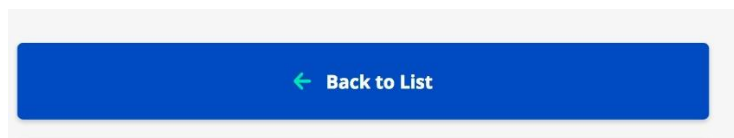
NYC Early Education Center

- Your selection will be added to your Saved page and the following message will appear.
DO NOT CLICK ON “REMOVE FROM APPLICATION”



Remove from Application

- Return to the top of the page and click on “Back to List.”



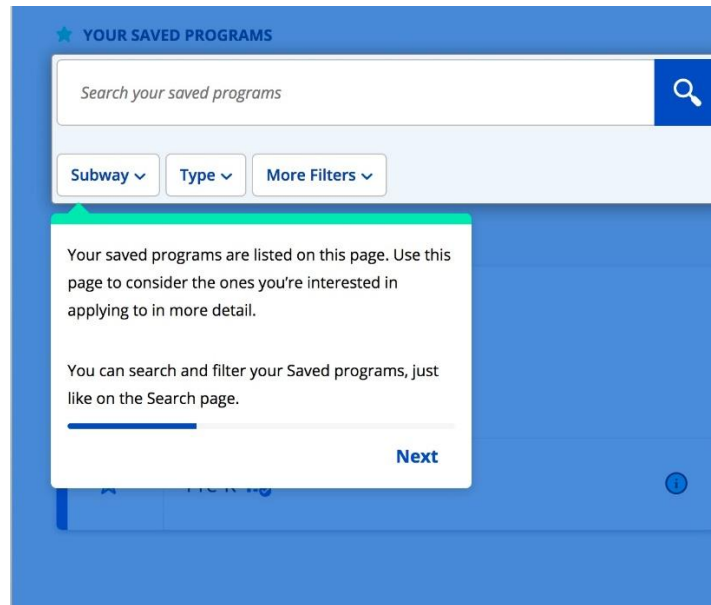
← Back to List

- To ensure your child’s placement into the Bambi Day Care Centers, repeat all the steps described on this page to add all four Bambi locations.

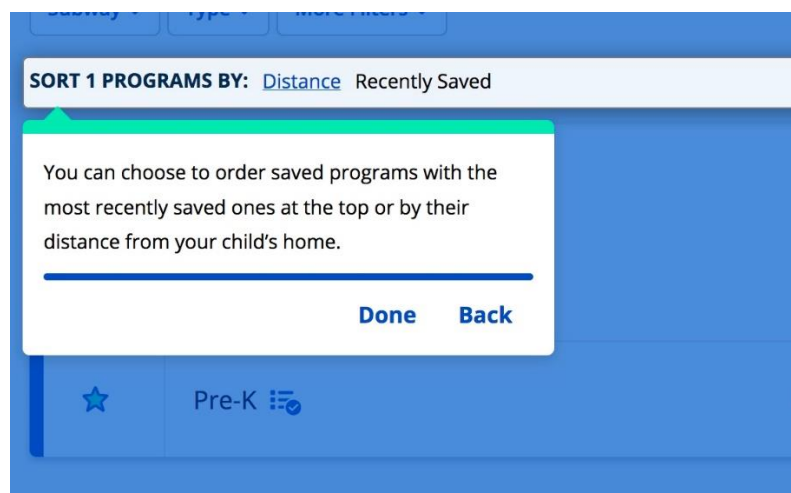
- Once you are finished adding all four locations, click Saved at the top of the screen.



- The following screen will appear. Click Next.





- Once you reach screen below, click Done.



- Click on “Review and Prepare to Submit”

Your Application

Drag and drop programs to list them in your order of preference. Once you're happy with your list, click the "Review & Prepare to Submit" button at the bottom to get ready to submit it.

1. **Bambi Day Care (21KACI)**
Pre-K 1.1 miles  

Search for a program 

You can add up to 12 programs. More is better!

Review and Prepare to Submit 

You'll have a chance to view your list before submitting it.

- On the following screen, select “Russian” as your home language (for Russian speaking families only). This will add the language priority to your application.

Please complete the following questions

Some programs on your application require answers to these questions. They're asked in order to improve equity in NYC public school admissions.

What is your child's home language?

- ☒ Russian
☐ English

(Your response is needed for application to these programs: Bambi Day Care II - Pre-K; Bambi Day Care - Pre-K; Bambi Day Care IV - Pre-K)

- **Do not** check off any of the following boxes. Bambi Day Care Centers do not provide any social services.

Children applying to NYC Early Education Centers (NYCEECs) receive priority for admissions if their family currently receives free or subsidized social services from the NYCEEC or an affiliated provider. Examples of social services may include: attending enrichment, training or workforce development programs, participating in adult education courses, or utilizing a program's food bank. Does your family receive social services from any of the below programs?

- ☐ Bambi Day Care Iv
- ☐ Bambi Day Care
- ☐ Bambi Day Care Iii
- ☐ Bambi Day Care Ii

- Where applicable, to add a twin sibling, click on the “or add eligible siblings to your account” link provided and repeat all the steps described above.

Add twins, triplets, etc. to this application

You can easily apply to the same programs for another child who is also eligible for pre-K, if you'd like them to go to school together.

[Or add eligible siblings to your account if you don't see them here](#)

- Check off all the boxes and click submit application.

Confirm the information above, and follow the instructions below to submit.

By checking these boxes, I certify that:

- ☒ I am the legal parent/guardian of the student applicant. (required)
- ☒ The applicant and I live at the same address (as listed above). (required)
- ☒ I have read and understand the placement process, and I am authorized to submit this application on behalf of the applicant(s). (required)
- ☒ If any of the information in this application is not accurate, I understand my child's offer may change. (required)

Submit Application



Submit by 3/15

*If needed, you can return to change and resubmit your list
until the submission deadline.*

- At this point, your application is complete and submitted. A confirmation email will be sent to your account.

Your application is submitted!

Congratulations, your pre-k for all application for First Last was submitted on 2/ 7/ 2019 at 11:47AM. We've emailed you a confirmation. You can also print this page for your records.

The final submission deadline is 3/ 15/ 2019. At that time, your submitted application will be processed. Until then, you can change your **application** and resubmit it. Changes you make to your application will only be considered for admissions if you resubmit it before the deadline.


You will be notified of admissions results in May. At that time, you can return to this application to review next steps.

Thank you for investing in your child's future!

[Return to dashboard](#)

- Forward the confirmation email you received to lenabambi@gmail.com

NYC MySchools Application Submitted > Inbox x



myschools@myschools.nyc
to me ▾

Thanks for submitting your NYC Pre-K for All application for First Last. To view your submitted application, log in to www.MySchools.nyc.

The final submission deadline is March 15, 2019. At that time, your submitted application will be processed. Until then, you can change your application and resubmit it.

You will be notified of admissions results in May. At that time, you can return to MySchools to review your options.

Congratulations!
Your child's registration is now complete.